

# ***RUSTAMJI INSTITUTE OF TECHNOLOGY***

(An Institute of Border Security Force)

BSF Academy, Tekanpur, Gwalior – 475 005 (M.P.)

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## **EMPLOYMENT NOTICE – 04/2024** **ELIGIBILITY/ TERMS & CONDITIONS**

<b>S. No.</b>	<b>Post</b>	<b>Eligibility</b>	<b>Consolidated Pay PM</b>
<b>Non-Teaching Staff</b>			
01	Lab Instructor (CSE)	03 Years Diploma in CSE /IT or BE/B. Tech in CSE /IT from Recognized Board/University	Rs. 15,000/-
02	Lab Instructor (IT)		
03	Lab Attendant (CSE)	High Secondary or 10+2 pass in Science subject from recognized Board preferably having experience in the field for minimum 01 year.	Rs. 9,000/-
<b>Administrative Staff</b>			
01	Accounts Officer	<p>➤ 2<sup>nd</sup> Class Graduate Degree in Commerce from a recognized University.</p> <p>➤ Ten years' experience of handling Accounts.</p> <p style="text-align: center;"><b>OR</b></p> <p>(a) Retired BSF/CAPF AC (Min.) or Inspector (Min) and Central/State Govt. Account Management Experience.</p> <p><b>Desirable: -</b></p> <p>➤ Post Graduate Degree in Commerce from a recognized University.</p> <p>➤ Knowledge of maintaining accounts on computer system.</p> <p><b>Note:-</b> Age limit :- Age not more than 62 years.</p>	Rs. 20,000/-
02	Care Taker (Boys Hostel)	Graduate Degree in any discipline of a recognized University. Preferably having experience in the field for minimum 01 years.	Rs. 12,000/- (Free accommodation & messing)

<b>S. No.</b>	<b>Post</b>	<b>Eligibility</b>	<b>Consolidated Pay PM</b>
03	Matron (Girls Hostel)	Graduate Degree in any discipline of a recognized University. Preferably having experience in the field for minimum 01 years.	Rs. 12,000/- (Free accommodation & messing)
04	Assistant Grade-III/L.D.C.	(i) Must have passed 10+2 or its equivalent from a recognized board or Institution. (ii) Must have passed Hindi & English Typing Examination from recognize by the government or its equivalent examination passed from the institution recognize by the M. P. Govt. (iii) Degree/Diploma in Computer Application from recognized University by UGC.	Rs. 11,000/-
05	Store Keeper	Minimum education qualification equivalent Assistant Grade-III (LDC) and 05 years' experience as LDC or Store Keeper.	Rs. 11,000/-
06	Driver (Heavy)	i. 8 <sup>th</sup> passed from Recognized Board. ii. Valid heavy vehicle driving license with batch No. and 02 years' experience of driving heavy vehicle.	Rs. 11,000/-
07	Electrician	10 <sup>th</sup> pass with ITI in Electrical Trade.	Rs. 11,000/-
08	MTS (Plumber/Carpenter) (Peon+Watchman+Book lifter+General Helper)	10 <sup>th</sup> pass or equivalent or ITI. Preferably having experience minimum 01 year in related field.	Rs. 11,000/-
09	MTS (Mali) (Peon+Watchman+Book lifter+General Helper)	8 <sup>th</sup> passed from Recognized Board. Experience minimum 02 years.	Rs. 11,000/-
10	Watchman (Male & Female)	8 <sup>th</sup> passed from Recognized Board. Preferably having experience minimum 02 years.	Rs. 9,000/-
11	Sweeper (Male & Female)	8 <sup>th</sup> passed from Recognized Board. Preferably having experience minimum 02 years.	Rs. 9,000/-

**REGISTRAR**  
RJIT, BSF TEKANPUR